



City of Boston
Transportation



City of Boston
Police



City of Boston
Neighborhood Services



City of Boston
New Urban Mechanics

HOW TO APPLY FOR A PLAY STREET CLOSING BLOCK PARTY PERMIT ONLINE

STEP 1: ACCESS THE SITE

Go to <https://onlinepermitsandlicenses.boston.gov/playstreet>

STEP 2: LOG IN OR REGISTER FOR AN ACCOUNT

If you have applied for a permit in the City of Boston before, it is likely that you have an account. You can use those credentials to login to this portal. If you forgot your password, you can click on the “Forgot my password” link to reset it.

If this is your first time here, you will need to create an account. Click the “Register for an online account” link.

PLAY STREET CLOSING BLOCK PARTY

Please Log In

Anyone hosting a Block Party on public property or on outdoor private property needs to apply for a Play Street Closing Permit. Whether the Block Party is free or ticketed, open to the public, or invitation only - you will need to start with this application, to get permission to shut down the street first. A helpful resource as you determine what you need and how to start the process is boston.gov/blockparty.

USER NAME:

PASSWORD:

SIGN IN

☐ Remember me on this computer

First time here?
[Register for an online account](#)

Forgot your password or already using
[permits.boston.gov?](#)
[Forgot my password](#)

To register: Enter a username (usually your email address), password and your secret question answers.

ENROLL AS A:
☒ Individual
☐ Company

CREATE USER NAME:

TYPE YOUR PASSWORD: (PASSWORD MUST HAVE AT LEAST 5 CHARACTERS, WITH ONE UPPER CASE, ONE LOWER CASE, AND ONE NUMERIC CHARACTER.)

RETYPE PASSWORD:

SELECT A SECRET QUESTION TO RESET PASSWORD:

Select One

▼

ENTER YOUR SECRET ANSWER:

Enter your name, address and contact information and click “Next”.

FIRST NAME:

LAST NAME:

COMPANY NAME:

POSITION:

ADDRESS:

FAX NUMBER:

MOBILE PHONE:

EMAIL:

NEXT

Click submit and continue back to the Login screen.

STEP 3: APPLY FOR A PERMIT

On the login screen, enter your username and password and click SIGN IN

USER NAME:

PASSWORD:

SIGN IN

Once you are logged in with your new user account, click on “Apply for a Permit”

BLOCK PARTY

Welcome

A helpful resource as you determine what you need and how to start the process is your [Office of Neighborhood Services Mayor's Liaison](#). The Liaisons can help you determine a good date for your block party, what City resources might be available, and help spread the word about your Block Party!

To host your dream block party, you may need to get permitted through several departments at the City. Give yourself plenty of time to apply. You must apply at least 30 days before a big block party, or two weeks before a more grassroots Block Party. Block Party permits apply to the entire street, so think about your event size needs and what makes sense for your Block Party.

PLAY STREET PERMITS

[Search My Permits](#)

Search your play street permits by type, status or date range.

[Apply for a Permit](#)

Start a new play street permit application

Select “Play Street Closing Block Party” for the permit type and click Next.

Permit Type

Permit Location

Additional Contacts

Job Description

Application Details

Summary

▶ Please select the permit type

▶ Click “Next”

PERMIT TYPE:

Play Street Closing Block Party

▼

NEXT →

Enter the details about the street you would like to close and click Next.

Permit Type

Permit Location

Additional Contacts

Job Description

Application Details

Summary

PLEASE DESCRIBE THE AREA YOU ARE LOOKING TO CLOSE. INCLUDE ANY CROSS STREETS IF AVAILABLE.

Requesting to close Arden Street from Hooker Street to Coolidge Road

← PREVIOUS

NEXT →

Add additional contacts if you would like. Additional contacts can be anyone who is helping to organize your event, such as a civic association president or even your neighbors! Additional contacts listed will receive email communications about the permitting process and statuses.

To add additional contacts to this permit:

▶ Click “Add Contact”

▶ Enter required contact information

▶ Click “Search”

NAME	ADDRESS	CONTACT TYPE	
Katherine McCormack	15 Arden Street 1 Allston MA 02134	APPLICANT	Remove

Add Contact

← PREVIOUS

NEXT →

Briefly describe your event. This should include a general idea of what will take place on the street.

PLEASE DESCRIBE THE EVENT *

← PREVIOUS

NEXT →

Enter the details about your event. Required fields are denoted by an asterisk.

EVENT INFORMATION

EVENT NAME *

NEIGHBORHOOD *

▼

EVENT ZIPCODE

EVENT DATE *

START TIME *

END TIME *

ORGANIZATION NAME

ORGANIZATION TYPE

-- Select One --

▼

ESTIMATED ATTENDANCE *

IS THIS EVENT FREE AND OPEN TO ALL?

-- Select One --

▼

ADMISSION FEE

WHO IS PERMITTED TO ATTEND?

STREET CLOSURE AND BARRIERS

WHICH STREET WOULD YOU LIKE TO CLOSE? *

CROSS STREET #1 *

CROSS STREET #2 *

DESCRIBE WHAT YOU WILL USE TO CLOSE OFF THE STREET AND WHO WILL IMPLEMENT *

ORGANIZER INFORMATION

ARE YOU A BOSTON RESIDENT? *

 

RESIDENTIAL ZIPCODE

STRUCTURES

DO YOU PLAN TO HAVE MORE THAN THREE 10FT BY 10FT TENTS ON THE STREET OR SIDEWALK? *

 

DO YOU PLAN TO HAVE ANY OTHER STRUCTURES PLACED IN THE STREET OR SIDEWALK? *

 

PLEASE DESCRIBE THE STRUCTURES YOU ARE PLANNING TO USE AND FOR WHAT PURPOSE

VENDORS AND ENTERTAINMENT

WILL THERE BE VENDORS? *

-- Select One --



WILL THERE BE A PERFORMANCE, MUSIC PLAYED THROUGH A SPEAKER, OR AMPLIFIED SOUND AT YOUR EVENT? *

-- Select One --



WILL THAT MUSIC BE PLAYED FROM OR THE PERFORMANCE OCCUR ON THE STREET OR SIDEWALK?

-- Select One --



WILL YOU BE PREPARING ANY FOOD FROM THE STREET OR SIDEWALK? *

-- Select One --



WILL ALCOHOLIC BEVERAGES BE SERVED OR CONSUMED AT YOUR EVENT? *

-- Select One --



TRASH RECYCLING

THE CITY HAS A LEAVE NO TRACE APPROACH TO TRASH AND RECYCLING. PLEASE CERTIFY THAT YOU WILL COMPLY WITH THIS POLICY *

-- Select One --



PLEASE SHARE YOUR ALTERNATIVE PLAN FOR TRASH AND RECYCLING MANAGEMENT

← PREVIOUS

NEXT →

Once you have entered all of the details, click Next.

Review your application details on the summary page. If you are satisfied, click “APPLY” to send the application to the City of Boston for review.

Permit Type: Play Street Closing Block Party

Additional Contacts

1. Katherine McCormack
15 Arden Street
1
Allston MA 02134
APPLICANT

Location

Requesting to close Arden Street from Hooker Street to Coolidge Road

Job Description

Description:
block party with sidewalk chalk and games.

Detail Page Data

Detail page information.

← PREVIOUS

APPLY

You will receive a confirmation email and your application number will be noted on the confirmation page.

You have successfully submitted a Play Street Closing Block Party application. The "Next Steps" grid will tell you where your application is in the process and if any additional information is required.

Permit Type: Play Street Closing Block Party

Permit Number: PSC1180146

Site Location: Requesting to close Arden Street from Hooker Street to Coolidge Road

Primary Applicant: Katherine McCormack

Description of Work: block party with sidewalk chalk and games.

Milestone: Intake

Congrats! You have successfully applied for a play street closing permit. You will receive communication throughout the process and when your application is approved. You can log back into the portal at any time to review your application.